

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes	Responsible	Start Date	End Date	Progress	Comments
2023	Jan	1	08:00	Office	Meeting	1h	1	High	Completed	Review Q4 report	J.D.	2023-01-01	2023-01-01	100%	
2023	Jan	2	09:00	Office	Work	8h	1	Medium	In Progress	Developing new feature	A.B.	2023-01-02	2023-01-02	50%	
2023	Jan	3	10:00	Office	Meeting	1h	1	High	Completed	Client call	M.C.	2023-01-03	2023-01-03	100%	
2023	Jan	4	08:00	Office	Work	8h	1	Medium	In Progress	Testing new feature	A.B.	2023-01-04	2023-01-04	75%	
2023	Jan	5	09:00	Office	Work	8h	1	Medium	In Progress	Review code	J.D.	2023-01-05	2023-01-05	30%	
2023	Jan	6	10:00	Office	Meeting	1h	1	High	Completed	Team sync	A.B.	2023-01-06	2023-01-06	100%	
2023	Jan	7	08:00	Office	Work	8h	1	Medium	In Progress	Implementing new feature	M.C.	2023-01-07	2023-01-07	60%	
2023	Jan	8	09:00	Office	Work	8h	1	Medium	In Progress	Debugging issue	J.D.	2023-01-08	2023-01-08	40%	
2023	Jan	9	10:00	Office	Meeting	1h	1	High	Completed	Client meeting	A.B.	2023-01-09	2023-01-09	100%	
2023	Jan	10	08:00	Office	Work	8h	1	Medium	In Progress	Final testing	M.C.	2023-01-10	2023-01-10	90%	
2023	Jan	11	09:00	Office	Work	8h	1	Medium	In Progress	Deployment preparation	J.D.	2023-01-11	2023-01-11	20%	
2023	Jan	12	10:00	Office	Meeting	1h	1	High	Completed	Project review	A.B.	2023-01-12	2023-01-12	100%	
2023	Jan	13	08:00	Office	Work	8h	1	Medium	In Progress	Post-deployment monitoring	M.C.	2023-01-13	2023-01-13	80%	
2023	Jan	14	09:00	Office	Work	8h	1	Medium	In Progress	Handling user feedback	J.D.	2023-01-14	2023-01-14	60%	
2023	Jan	15	10:00	Office	Meeting	1h	1	High	Completed	Weekly team meeting	A.B.	2023-01-15	2023-01-15	100%	
2023	Jan	16	08:00	Office	Work	8h	1	Medium	In Progress	Implementing new feature	M.C.	2023-01-16	2023-01-16	70%	
2023	Jan	17	09:00	Office	Work	8h	1	Medium	In Progress	Review code	J.D.	2023-01-17	2023-01-17	40%	
2023	Jan	18	10:00	Office	Meeting	1h	1	High	Completed	Client call	A.B.	2023-01-18	2023-01-18	100%	
2023	Jan	19	08:00	Office	Work	8h	1	Medium	In Progress	Testing new feature	M.C.	2023-01-19	2023-01-19	85%	
2023	Jan	20	09:00	Office	Work	8h	1	Medium	In Progress	Deployment preparation	J.D.	2023-01-20	2023-01-20	15%	
2023	Jan	21	10:00	Office	Meeting	1h	1	High	Completed	Project review	A.B.	2023-01-21	2023-01-21	100%	
2023	Jan	22	08:00	Office	Work	8h	1	Medium	In Progress	Post-deployment monitoring	M.C.	2023-01-22	2023-01-22	95%	
2023	Jan	23	09:00	Office	Work	8h	1	Medium	In Progress	Handling user feedback	J.D.	2023-01-23	2023-01-23	70%	
2023	Jan	24	10:00	Office	Meeting	1h	1	High	Completed	Weekly team meeting	A.B.	2023-01-24	2023-01-24	100%	
2023	Jan	25	08:00	Office	Work	8h	1	Medium	In Progress	Implementing new feature	M.C.	2023-01-25	2023-01-25	80%	
2023	Jan	26	09:00	Office	Work	8h	1	Medium	In Progress	Review code	J.D.	2023-01-26	2023-01-26	50%	
2023	Jan	27	10:00	Office	Meeting	1h	1	High	Completed	Client call	A.B.	2023-01-27	2023-01-27	100%	
2023	Jan	28	08:00	Office	Work	8h	1	Medium	In Progress	Testing new feature	M.C.	2023-01-28	2023-01-28	90%	
2023	Jan	29	09:00	Office	Work	8h	1	Medium	In Progress	Deployment preparation	J.D.	2023-01-29	2023-01-29	25%	
2023	Jan	30	10:00	Office	Meeting	1h	1	High	Completed	Project review	A.B.	2023-01-30	2023-01-30	100%	
2023	Jan	31	08:00	Office	Work	8h	1	Medium	In Progress	Post-deployment monitoring	M.C.	2023-01-31	2023-01-31	100%	



